



SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.

(A Wholly Owned Subsidiary of SBI)

SBI GITC Circle office

First Floor, State Bank Global IT Center, Plot no.8, 9, 10, Sector 11, CBD Belapur, Navi Mumbai 400614
022 27537416

RETENDER - 1

Part – I

Tender Id is GIT2019020013.

From Data Cabling vendors registered with CORPORATE Centre / LHO Mumbai. (Copy of letter to be attached)

PROVISION OF ADDITIONAL LAN CONNECTIONS AND OTHER WORKS AT GITC OFFICES IN NAVI MUMBAI.

TECHNICAL BID

TENDER SUBMITTED BY:

NAME

:

ADDRESS

:

GSTIN NO

:

DATE

:



NOTICE INVITING TENDERS

SBIIMS Infra Management Solutions Pvt. Ltd. (hereinafter mentioned SBIIMS), SBI GITC Circle office OFFICE First Floor, State Bank Global IT Center, Plot no.8, 9, 10, Sector 11, CBD Belapur, Navi Mumbai 400614 on behalf of State Bank of India Invites SEALED Tenders under two cover system (Cover I and Cover II) from Data Cabling vendors registered with Corporate Centre /LHO Mumbai. (Copy of letter to be attached)

1.	Name of Work and location of work	PROVISION OF ADDITIONAL LAN CONNECTIONS AT GITC OFFICES IN NAVI MUMBAI. LOCATIONS:-(1) LLMS & IT-CBS 5 TH FLOOR GITC BLDG. (2) IT TREASURY SUPPORT & SERVICES (3) COMMAND CENTRE YONO, THURBE (4) VARIOUS VIDEO CONFERENCING END POINTS. (5) WORKS AT BOG ROOM
2	Eligibility of criteria	Data Cabling vendors registered with Corporate Centre/ LHO Mumbai who receives mail forwarded from SBIIMS. A copy of the mail and letter from CC/ LHO Mumbai should be enclosed as proof.
3	Cost of Tender processing fee	Rs.500 (Rupees five hundred Only) (Non-Refundable) This Non-Refundable amount to be paid only through SB Collect Payment Portal available in SBI's online Banking site i.e. https://www.onlinesbi.com After successful payment, submit a print of the receipt carrying a Reference no. along with the tender application. For further details, refer annexure-A enclosed. Tender Id is GIT2019020013.
4.	Earnest Money Deposit (EMD)	Rs3000/- (Rupees Three Thousand Only) in the Form of Demand Draft/Banker's Cheque issued by any Nationalised /Scheduled Bank Drawn in favour of " SBIIMS Infra Management Solutions Pvt. Ltd. " Payable at Mumbai , which is to be submitted along with the Technical Bid in a separate envelope super scribing "EMD". Without EMD Tender will be rejected. EMD shall be converted into Retention Money for successful Contractor, whose tender is accepted.
5	Tender document available for download	<u>06 Mar 2019 to 13 Mar 2019.</u> <u>Last date of submission 13 Mar 2019.</u>
6	Bid Document Availability including changes/amendments, if any to be issued	Can be down loaded from Bank's website https:// bank.sbi under "procurement News" section.
7	Last date, time and place for submission of Bid	The signed and stamped bids in sealed envelope (Cover - I and Cover -II) should reach to us on or before Dt 13.03.2019 up to 03:00 PM SBI GITC Circle office OFFICE, First Floor, State Bank Global IT Center, Plot no.8, 9, 10, Sector 11, CBD Belapur, Navi



		Mumbai 400614 <u>Tenders received without any one or more document mentioned above shall be rejected.</u>
8	Date, Time and Place of opening of Sealed Technical Bid and commercial Bids	13.03.2019 up to 03:30 PM SBI GITC Circle office OFFICE, First Floor, State Bank Global IT Center, Plot no.8, 9, 10, Sector 11, CBD Belapur, Navi Mumbai 400614 Authorized representatives of vendors may be present during opening of the Technical Bids. However, Technical Bids would be opened even in the absence of any or all of the vendor representatives
10	Validity for Offer	3 (Three) Months from The Date of Opening of Price-Bid
11	Time for completion of work	15 days from date of Purchase Order
14	Deduction of income tax etc.,	As per Central / State Government rules from time to time
15	Terms of payment	i) No advance is payable. ii) After completion of entire work 100% payment will be released against bill.
16	Liquidated Damages for Delay	If the bidder is not able to complete the work 15 days from date of issue of work order, 0.5% of the contract value for every week delay will be recovered from the EMD
17	Contact Person, Phone No and Mail Id for any clarifications	Contact 022 27537416 (or E-mail Id headgitc.sbiims@sbi.co.in on or before 13.03.2019 1200 HRS

The Bid process will be in two cover system.

The Technical bid and price bid in two separate sealed covers distinctly marked accordingly and both the bids then put in a **third envelope** and sealed duly super-scribed as "Bid for PROVISION OF ADDITIONAL LAN CONNECTIONS AT GITC OFFICES IN NAVI MUMBAI "

i. **Envelope One (COVER-I):** This envelope will contain

- (a) Tender and EMD
- (b) Undertaking by the contractor in the prescribed format duly signed and stamped
- (c) This application duly signed and stamped in all the pages as a mark of acceptance of our terms and conditions. Letter of authorization in case of representatives.

NOTE: Bids not accompanying one or more of above-mentioned documents shall summarily rejected and the price bid of such bidders shall be returned without opening. The price bids of only technically qualified bidders shall be opened.



ii. **Envelope Two (COVER II):** This envelope will contain commercial bid

2. TERMS AND CONDITIONS

1. The tender form must be filled in English and all entries must be made by hand and written in ink.
2. Each and every page of the tender document must be signed by an authorized person.
3. The tenders must be submitted in the prescribed format only. The tenderer must quote the rates and amount in the Bill of Quantities. The rates should be written both in words and figures without any erasures and alterations.
 - a. However, if errors are made, the wrong figures or words must be neatly scored out under full signature of the tenderer and the correct figures and words neatly rewritten. Over writing is not permitted.
 - b. Errors in the Bill of Quantities (BOQ), rates and amount shall be dealt with in the following manner:
 - i) In the event of a discrepancy between the rates quoted in words and the rates in figures, the quotient of the total amount divided by the quantity shall be taken into consideration.
 - ii) In the event of an error occurring in the amount columns as a result of wrong multiplication and extension of unit rate and quantities, the unit shall be regarded as firm and the amount shall be amended accordingly.
 - iii) All errors in totaling the amount column and in carrying forward, the totals shall be corrected.
4. The quantities indicated in the BOQ are only probable quantities and are liable to alteration by omission, reduction or addition. Payment shall be made on the basis of actual quantities of work done at the accepted rates.
5. No alterations which are made by the tenderer in the specifications or in probable quantities accompanying the tender, will be recognized and the tender is likely to be invalidated. Remarks and explanations should be given in a separate cover along with EMD and will become binding only if specially accepted in writing by the SBI/MS/Bank at the time of acceptance of tender.
6. The tenderer must obtain for himself in his own responsibility and at his own expenses all the information necessary for the purpose of filling the tender and to enter into a contract with the Bank, he must examine the specifications, conditions etc., and must inspect the site of work and must acquaint himself with all the local conditions and matters pertaining thereto.
7. The tenderer shall also bear all expenses in connection with the preparation and submission of this tender.
8. **EARNEST MONEY DEPOSIT (EMD)**

The tenderer shall deposit the required EMD in the form of a draft drawn on any schedule bank at the time of submission of the tender. SBI/MS/Bank is not liable to pay any interest on Earnest Money.

The EMD for unsuccessful tenderer shall be refunded to them without any interest after the decision to award the work is taken. The EMD of the successful tenderer shall be retained as part of Security Deposit and for the due fulfillment of the contract. If the successful tenderer refuses to take up the work/does not start the work in time the EMD will be forfeited and the work order will be cancelled.



9. INITIAL SECURITY DEPOSIT (ISD)

The successful tenderer has to deposit with the SBIIMS an amount equal to 2% of the tender amount minus EMD in the form of DD/BC within one week of award of the work as part of the security deposit.

10. SECURITY DEPOSIT (SD)

Apart from EMD and ISD as mentioned above, Security Deposit shall be deducted from bills of the contractor @ 5% of the gross value which includes the initial security deposit and EMD subject to a maximum of 5% of the tender amount / amount of work done. The security deposit shall be released after the expiry of defect liability period. Security deposit shall not bear any interest.

11. COMPLETION PERIOD

The time is the essence of the contract. The entire work shall be completed by the Contractor within the stipulated period from the date of receipt of letter of intent issued by the SBIIMS/Bank. The date of commencement of work at site shall be within **15 days** from the date of receipt of letter of intent or the date of handing over of the site. The contractor should strictly adhere to the completion time schedule.

12. LIQUIDATED DAMAGES:

If the work is not completed in the specified time the contractor will be levied liquidated damages @ ½% per week subject to a maximum of 5% of the contract amount.

13. DEFECTS LIABILITY PERIOD:

12 months from the date of completion. The contractor has to undertake repairs / rectifying the defects whatsoever during the defects liability period.

14. TAX DEDUCTION AT SOURCE:

IT and any other applicable taxes will be deducted at source as per the rates prevalent at the time of payment of bill.

15. The tenders submitted shall remain valid for acceptance for a period of **90 days** from the date of their opening. Should any tenderer withdraw his tender the tender before the expiry of the said period or makes any modifications to his tender, the tender shall be treated as having been rejected or abandoned and his EMD will be forfeited.

16. The SBIIMS/Bank does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all the tenders received without assigning any reasons thereof. Further, the SBIIMS reserves the right to award any portion of the work to different tenderers or to award the entire work to one tenderer.

17. The tenderer whose tender is accepted is bound to execute a formal agreement with the SBIIMS/Bank in accordance with the draft agreement which will include the notice inviting tender, conditions, other papers therein, special conditions, all drawings and specification etc., but his liability will commence from the date of the written acceptance of the tender whether the formal agreement is drawn or not.

18. The contractor shall bear all expenses in connection with the execution of the said agreement including fees for stamps and registration of documents as required.



- 19.
20. The compensation or other sums of money payable by the contractor to the SBIIMS/Bank under the terms of contract may be deducted from his EMD/SD if the amount so permits and the contractor shall unless such deposits become otherwise payable within ten days, after such deductions, make good in cash the amount so deducted.
21. The work shall be carried out under the directions and supervision of and subject to the approval in all respects by the SBIIMS/project Engineer.
22. On acceptance of the tender the contractor shall in writing inform the SBIIMS/Bank names of his accredited representatives who will be responsible to take instructions from the SBIIMS/Bank Engineer.
23. The contractor shall be required to co-operate and work in accordance with such other agencies / specialists as may be employed by the SBIIMS/Bank on other work/sub works in connection with the work.
24. The contractor is required to comply with all acts of Government relating to labour and the rules and regulations made there under from time to time and submit at the proper times all particulars and statements required to be furnished to the labour authorities.
25. In carrying out the work, the contractor shall comply with the provisions of the safety code. The work has to be carried out in such a way that minimum inconvenience to the day-to-day working of the branch/office/occupants.
26. The rates shall be inclusive (except GST) of all applicable taxes, cost of materials, labour, scaffolding, ladders, lifting of the materials, shifting the furniture and keeping them back, cleaning the floor etc. GST will be paid extra
27. SBIIMS/Bank will not take any responsibility to provide any material including water / electricity. However, contractor may use the available water / power supply without causing any inconvenience to the Bank functioning.
28. The work shall be carried in such a way that no inconvenience is caused to the staff during working hours. Office/ Residential furniture including tables, alimarahs, filing cabinets etc. to be shifted with your own labour and keep the same back again in original positions after completing the work during execution and the premises should be kept neat and clean daily after work
29. All the debris shall be removed and transported to remote place outside the premises.
30. No advance will be paid for purchase of material. Payment will be released only after completion of the work to the satisfaction of the SBIIMS/Bank.



31. The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and the rates and amounts stated in the schedule of quantities and / or the schedule of rates and amount which rates and amounts shall expect as otherwise provided cover all his obligations under the contract and all matters and this necessary for the proper completion of the works.
32. The contractor shall provide at his own cost all materials (except such materials if any, as may in accordance with the contract be supplied by the employer) machinery, plant tools, appliances, implements, ladders, cordage, tackle, scaffolding, in fact everything necessary or proper for the proper execution of work, whether the same may or may not be particularly shown or inferred therefrom and if the contractor finds any discrepancy in the drawings or between the drawings, schedule of quantities and specifications he shall immediately and in writing refer to the Bank who shall decide which is to be followed.
33. The contractor shall indemnify the employer against all claims in respect of patent rights and shall defend all actions arising from such claims and shall himself pay all royalties, license fee, damage, cost and charges of all and every sort that may legitimately be incurred in respect thereof.
34. The employer is entitled to deduct all taxes and rates as per existing laws and rules, from any moneys due or that may become due to the contractor. The contractor shall indemnify the employer from and against all claims, demands, proceedings, damages cost and expenses which may be brought or made against the employer or to which it may be put by reason of the contractor not conforming to or complying with any of the provisions or requirements of any act or sections, Central or State rules and regulations Bye laws of local authorities Panchayat, Collector of any other companies relating to or in water, light or amenities at the site.
35. The costs of the tests and of the materials and labour and equipment, involved in the testing operations shall be borne by the contractor.
36. Work not to be sublet : The whole of the works included in the contract shall be executed by the contractor who shall not directly or indirectly transfer, assign or mutilate the contract or any part thereof or interest therein without the written consent of the employer and no undertaking shall relieve the contractor from the full and entire responsibility of the contract or from active superintendence of the works during their progress.
37. Responsibility for safety of building: The contractor shall be responsible the safety of the works (including the materials temporary buildings and plants) until they are taken over by the employer and they shall stand at their risk and be in the sole charge of the contractor who shall be responsible for and must with all possible speed make good all damage from whatever cause.
38. Insurance of the works : The contractor shall within 7 days from the date of commencement of the works at his cost and keep them insured until one month after the works and taken over by the employer or three months after the date of completion whichever is earlier, against loss or damage by fire and usual risks other than fire against which insures generally provide cover in a CONTRACTOR'S ALL RISK POLICY' with Names of the employer and contractor (the name of the former being placed first in the policy) for the full amount of the contract. Such policy shall cover the property of the employer only and consultant and surveyor's fees for assessing the claim and in



connection with his services generally in reinstatement subcontractor or employee. The contractor shall deposit the policy and receipts for the premium paid with the Bank within a week of the date of commencement of the work unless otherwise instructed by the Bank on his behalf may be due or that may become due to the contractor.

39. The contractor shall as soon as the claim under the policy is settled or the work reinstated by the insurers should they elect to do so, proceed with all due diligence with the completion of the works in the same manner as though the fire or other such risk had not occurred and in all respects under the same conditions of contract.
40. The contractor, in case of rebuilding or reinstatement after fire or other such usual risk shall be entitled to such extension of time for completion as decided by the SBIIMS/ Bank.
41. **Payments towards the above work shall be made by SBI.**
42. SBIIMS reserves its rights to accept/reject any/all tender without assigning any reasons whatsoever and to increase or decrease the quantities of any item and contractor has to execute the same at the rate quoted and no correspondence shall be entertained in this regard.

LIST OF ITEMS & ITS MAKE

Sr No	Name of Items	Make
1.	CAT 6 Cable	As approved by CC/ LHO Mumbai/ SBIIMS
2.	PVC Pipes/ casing	do
3.	I/O	do

LETTER OF UNDERTAKING

To,

SBI GITC Circle office OFFICE
First Floor, State Bank Global IT Center,
Plot no.8, 9, 10, Sector 11,
CBD Belapur, Navi Mumbai 400614

Signature and Seal of Contractor



Dear Sir,

PROVISION OF ADDITIONAL LAN CONNECTIONS AT GITC OFFICES IN NAVI MUMBAI.

Having examined the terms & conditions, drawings, specifications, design relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto and affecting the quotation, I/We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum on the item rate basis mentioned in the attached schedule and in accordance in all respect with the specifications, design, drawings and instructions in writing referred to in conditions of Tender, conditions of contract and with such conditions so far as they may be applicable.

MEMORANDUM

(a)	Description of work	PROVISION OF ADDITIONAL LAN CONNECTIONS AT GITC OFFICES IN NAVI MUMBAI
(b)	Earnest Money	Rs. 3,000/- (Three thousand only) by means of Demand Draft / Pay Order from any scheduled Nationalized Bank drawn in favour of “ SBI Infra Management Solutions Pvt. Ltd. ” and payable in “ Mumbai ”.
(c)	Time allowed for completion of work from the date of issue of work order.	15 Days from the date of commencement as per tender.

Should this tender be accepted, I/we hereby agree to abide by and fulfill the terms and provisions of the said conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to SBIIM, the amount mentioned in the said conditions.

I/we have deposited Demand Draft / Banker's Cheque / FDR for a sum of **Rs. 3,000/- (Three thousand only)** as Earnest money deposit with the SBI Infra Management Solutions Pvt. Ltd. Should I/we do fail to execute the contract when called upon to do so, I/we hereby agree that this sum shall be forfeited by me/us to SBI Infra Management Solutions Pvt. Ltd.

We understand that as per terms of this tender, the SBIIMS may consider accepting our tender in part or whole or may entrust the work of various buildings proposed (i.e. Institute Building, Staff Qtrs. And Director's Bungalow) in phases. We, therefore, undertake that we shall not raise any claim / compensation in the eventuality of Bank deciding to drop any of the building / buildings from the scope of work of this tender at any stage during the contract period. Further, we also undertake to execute the work entrusted to us in phases on our approved rates and within the stipulated time limit without any extra claim for price escalation

We, hereby, also undertake that, we will not raise any claim for any escalation in the prices of any of the material during the currency of contract/execution/completion period.

Yours faithfully,

Signature of contractor
With Seal



PART II

PRICE BID (SECOND COVER)

SCHEDULE OF QUANTITIES FOR PROVISION OF ADDITIONAL LAN CONNECTIONS AT GITC OFFICES IN NAVI MUMBAI.

PART A

Sr. No.	Particulars	Qty.	Rate	Amount
1.	Supply of CAT 6 UTP data cable	4674 Mts		
2.	Supply of CAT 6 information outlets	99 Nos		
3.	Supply of face plate single shutter	99 Nos		
4.	Supply of 24 port jack panel	3 Nos		
5.	PVC box (suitable size)	99 Nos		
6.	Cap on casing 50"	10 Mts		
7.	Cap on casing 32"	132 Mts		
8.	Cap on casing 25"	50 Mts		
9.	Supply of 2 mtrs long factory crimped patch cord	185 Nos		
10.	Laying of CAT 6 UTP data cable	4674 Mts		
11.	Termination of Cat 6 I/O with plate fixing	99 Nos		
13.	Termination of 24 port jack panel	3 Nos		
14.	Laying of Cap on Casing	192 Mts		
15.	Testing, Labelling and Commissioning of I/O nodes	99 Nos		
	TOTAL OF PART "A"			
	Total Amount in words of Part A (Rupees.....)			



PRICE BID FOR WORK AT BOG ROOM, 2ND FLOOR, GITC

PART B

Sr no	Description	Qty	ITEM RATE	AMOUNT
A	Supply of Material			
1	Supply of cable manager	5 nos		
2	Supply of Double Ended Factory crimped mounting cord 2 meters	100 nos		
3	Supply of patch Panel CAT –6 24 Ports	5 nos		
4	Supply of OFC Pigtail Patch Cord	18 nos		
B	Installation and Commissioning Charges			
5	Installation of cable Manager	5 nos		
6	42U Rack Dressing	1 nos		
7	Rack installation for floor Mount Rack	1 nos		
8	Patch panel Termination Charges 24 Port	5 nos		
9	OFC Splicing	18 nos		
10	Testing, Labeling & commissioning Only without Certification	100 nos		
11	Polycom Conference Speaker Phone (For IT Foreign Office Dept at Om Sagar)	1 nos		
	TOTAL AMOUNT OF PART B			
	Total Amount in words of Part B (Rupees.....)			

Rs

GRAND TOTAL (A+B):- Rs.....(Rupees.....)

Note: - All prices shall be firm and inclusive of all duties, transportation etc and no extra will be permitted.

GST will be paid actual. Contractors are required ensure that they quote all prices



ANNEXURE A.

The steps involved in making the payment through **SB Collect towards Cost of Tender** are as under :-

1. The Vendor needs to use SBI internet banking site <https://www.onlinesbi.com/>.
2. Select "**SB Collect**" from Top Menu, that will lead to the next page:
3. "**Proceed**" will lead to the next page:
4. Select "**All India**" in "State of Corporate / Institution" & Select "**Commercial Services**" in "Type of Corporate / Institution".
5. "**Go**" will lead to the next page:
6. Select "**SBI Infra Management Solutions**" in Commercial Services Name and "**Submit**"
7. Select "**Tender Application Fee**" in "Payment Category" and enter the "**Tender ID**" exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
8. The next Page will be ready with few of the Preloaded Tender Details:
9. The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

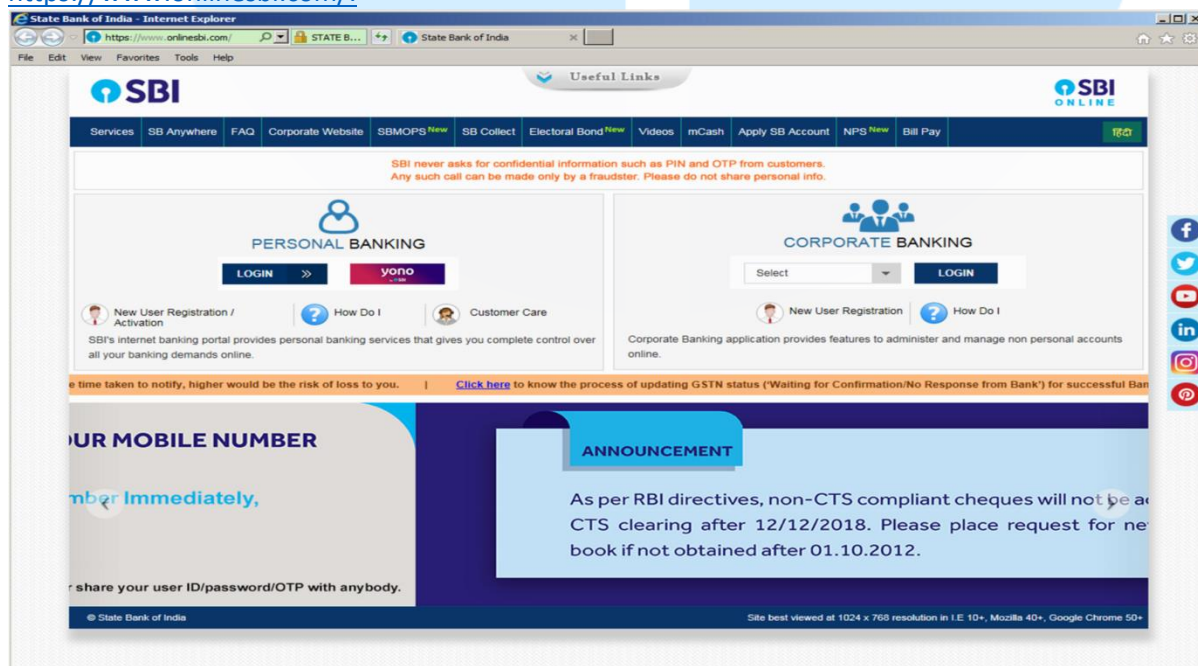
NOTE : Any type of vendor, whether dealing with SBI or other bank can use this SB Collect facility.

Even a contractor not dealing with any bank can use this portal and generate challan and deposit by cash in any SBI branch. The bank charges for cash deposit will be also borne by the vendor himself.

Procedure for payment of Tender Fee through SB Collect payment portal:

The portal link is available in SBI online banking site

<https://www.onlinesbi.com/>.



Select "**SB Collect**" from Top Menu, that will lead to the next page:

Signature and Seal of Contractor



"Proceed" will lead to the next page:

Select "All

India" in "State of Corporate / Institution " & Select "Commercial Services" in "Type of Corporate / Institution". "Go" will lead to the next page:

Select "SBI Infra Management Solutions" in Commercial Services Name and



“Submit”

The screenshot shows the SBI State Bank Collect website. The header includes the SBI logo and navigation links. The main content area displays the user's profile as 'SBI Infra Management Solutions Pvt Ltd' with its address. Below this, there is a section titled 'Provide details of payment'. It includes a dropdown menu for 'Select Payment Category' and a text input field for 'Enter Tender ID'. A 'Submit' button is located below the Tender ID field. A red box contains instructions: 'Mandatory fields are marked with an asterisk (*)', 'The payment structure document if available will contain detailed instructions about the online payment process.', and 'Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008'.

Select **“Tender Application Fee”** in “Payment Category” and enter the **“Tender ID”** exactly as we preloaded with characters in Uppercase only in place of Circle Codes. The next Page will be ready with few of the Preloaded Tender Details:

The screenshot shows the SBI State Bank Collect website with the payment details form filled out. The 'Select Payment Category' dropdown is set to 'TENDER APPLICATION FEE'. The 'Tender ID' field contains 'MUM2019010005'. Other fields include 'Tender Name' (Corp 05), 'Open Date' (06-01-2019), 'End Date' (12-01-2019), 'Amount in Rupees' (10000), 'Vendor Email ID', 'Vendor GST No', 'Vendor Mobile No', and 'Vendor Name'. A 'Remarks' field is also present. Below the form, there is a section for 'Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number. This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.' It includes input fields for 'Name', 'Date Of Birth / Incorporation', 'Mobile Number', and a CAPTCHA image with the text '39E10'. A 'Submit' button is located at the bottom of the form. A red box contains instructions: 'Mandatory fields are marked with an asterisk (*)', 'The payment structure document if available will contain detailed instructions about the online payment process.', and 'Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008'.

The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No. Submit the printout of the Receipt, along with the Tender Application.